

# Accessible Venues Checklist

**Equality and Empowerment are only possible once real access has been provided.**

**A fully accessible building means everyone will benefit, including:**

- People with little or no vision
- People with limited or no hearing
- People who walk with difficulty, short distances or unsteadily
- People using sticks, or crutches
- People who use wheelchairs, self-propelled or powered
- People with limited strength or dexterity in one or both hands and/or arms
- People with no access to private transport
- People who may find it difficult to travel distances across parts of the city
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- People who may feel uncomfortable visiting unfamiliar parts of the city

## **Decisions for Voscur BMC**

- Is there anything else to add?
- Which aspects of the criteria below should be essential?
- Which aspects should be desirable?
- Essential criteria: would every venue need to meet these?
- Desirable criteria: would every venue need to meet a percentage of these?
- How do we balance accessible location with physical access of venues?

## What does the venue offer?

<b>Getting there</b>	<b>Yes</b>	<b>No</b>	<b>Comments</b>
Is there clear signage nearby / outside of the venue identifying the building?			
Is the venue identifiable on a local map?			
Is the venue on public transport routes?			
Does public transport run at regular intervals to the venue?			
Is the venue in a well-lit locality?			
Is the venue away from narrow streets and alleyways?			
<b>Arriving at, and entrance to, the venue</b>			
Is there accessible parking area(s) allocated for the venue?			
Is there space to park bikes?			
If there are steps at the entrance, is there also a ramp?			
Does the building have automatic doors?			
<b>Inside the building</b>			
Is there a contactable duty caretaker / manager / receptionist?			
Does the venue have an ambience which is welcoming to diverse communities?			
Does the venue promote diversity in the material it displays?			
If there are lifts are they fully accessible?			
Is there a lift which is able to accommodate mobility scooters / reclining wheelchairs?			
Does the building have automatic doors throughout?			

	Yes	No	Comments
Can wheelchairs be manoeuvred unimpeded throughout the venue?			
Are there signs throughout the venue that can be understood by all?			
Is there an Induction loop system?			
Is there a public announcement system?			
Are roving microphones available?			
Can door handles be easily operated?			
Are there low level light switches?			
Are electric sockets at heights which can be used by all adults?			
Are fire alarms audible and visible?			
<b>Toilet and kitchen areas</b>			
Are there accessible toilets?			
Are accessible toilets easily located?			
Are there alarms systems in toilets?			
Can taps in kitchen and toilet areas be easily operated?			
Are floors in kitchen and toilet areas non-slip?			
<b>Other</b>			
Does the venue welcome user feedback and evaluation?			