

MINUTES.
Bristol Compact-Funding & Procurement sub-group.
22nd January 2008.
The Create Centre.

Present: Wendy Stephenson (Voscur), Ariaf Hussain (BCC-Community Development), Christine Storry (BCC-Economic Regeneration Officer) and Phil Gingell (BCC-Community Engagement).

Apologies: Phil Morgan (The Care Forum) and Sabrina Lee (Voscur).

1. Minutes and matters arising.

CS pointed out that on page three, “LOLITA” should read “ALITO”.

Re letter to commissioners, AH and Annie Hudson (BCC-SSH) have redrafted this so it is in the form of a questionnaire and letter. This has now been sent to commissioners.

WS has been given as contact for responses. Annie Hudson will provide WS with a list of recipients, so she can prompt them for a reply, if necessary.

CS confirmed Procurement & Commissioning guidance draft re written in accordance with discussion at previous meeting and sent to AH.

WS advised definitions of VCSE copied from previously written article. These are the Voscur definitions and if sub-group happy with them, can be appended to finished document. Sub-group agreed to the inclusion of these definitions.

SL has also amended her draft and passed this to AH.

AH has not yet disseminated lead funder report, but will do so.

CS to provide basic outline of principles of e-procurement.

CS is also to provide report on funded groups and is attempting to obtain more up-to-date details. AH has grants/commissioning

figures for 2007/8 and will provide CS with details which she can cross reference with her own report to give fuller picture.

ACTION: AH	To disseminate lead funder report.
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ACTION: CS	To provide basic outline of principals of e-procurement.
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ACTION: AH, CS	CS to provide details of funded groups, after liaising with AH who has further information to assist CS.
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AH has re-drafted equalities section and members of sub-group have e-mailed their own drafts to AH, who has been able to disseminate completed draft document. Unfortunately WS did not receive draft until the morning of this meeting.

2. Progress to date.

Sub-group took time to read document prepared by AH.

Appendix on full cost recovery supplied by SL also to be included with final document.

AH explained section on principals around funding and procurement has been moved to beginning of document as this seems more appropriate.

The term "VCSE" to be used uniformly throughout document.

Where possible WS would like to insert the word "investment" in place of "funding". Possibly the title of the whole document could be changed to "Investment in the VCSE-Code of practice".

WS will amend document as she feels necessary and e-mail re-draft to PG.

ACTION: WS	To re-draft as appropriate and send to PG.
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Sub-group also agreed the first Para (This is a statement of...) should be moved to end of document.

With reference to 1. Principals; WS feels these should be expanded upon somewhat. WS will attempt to re-write these as active statements of principle.

ACTION: WS	To re-write principles.
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Re 2. Undertakings by the VCSE; WS will re-write this also to reflect the more up-to-date relationship between the VCSE and funders.

ACTION: WS	To re-write.
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Re 3. Cutting the red tape; WS wonders if reference to “growth” and “lead funder principles” should be removed. Should reference to “building on the BCC VCS project board...” in Para two be clarified so all partners can sign up to it?

ACTION: AH	To amend as appropriate.
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With reference to 4. Funding; this appears to be OK. May be a question around service reviews, but this relates more to need for good practice on part of funders.

Re 5. Funding agreements; WS not sure about “symbiotic”, might change this.

B) WS not sure about term “however laudable”.

ACTION: WS	To amend as appropriate.
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6. Procurement and commissioning of services; CS happy with this. It is very much in line with commissioning definition. Doesn't think it will be contentious.

3. Event on 17th March.

This relates to launch of re-drafted Compact document. Cllr Helen Holland to chair. Prof Gordon Murray (IDA) as speaker. Aim to launch consultation period for the new code of practice to coincide

with this event. Consultation period will then conclude in June 2008.

Attempt to get final draft of new code of practice prepared by Compact steering group meeting on 27th February.

Definitions of sector and full cost recovery guidance to be appended to document. AH did point out, however, not all departments of BCC will be using a full cost recovery model in the near future. Who can and cannot support full cost recovery will, probably, be clearer at conclusion of consultation period.

4. Recommendations to Compact steering group.

WS will recommend agreed re-draft is launched at Compact event on 17th March. Sub-group to get draft code of practice completed in time for February meetings.

5. Any other business.

AH is attending Beacon Council Learning Exchange event on 30th January. He will report back to Compact steering group meeting on 31st January. SL is also attending this event. CS might also be in attendance.

6. Date of next meeting.

Thursday 28th February 2008 1:00pm at The Create Centre.