

# South West Skills and Learning information gathering

Dear Colleague

South West Forum is convening a group of third sector stakeholders in the South West to assess the potential to form a consortium around skills and learning. The consortium would seek to broadly cover the South West region. It will consist of service delivery bodies from the third sector who are currently engaged in skills and learning.

Initially, the consortium would seek to bid for a Skills Funding Agency project that forms part of their European Social Fund portfolio.

Completing this survey should not take more than ten minutes. Please return to [debra@southwestfourm.org.uk](mailto:debra@southwestfourm.org.uk) by **Friday 28 May 2010**.

## *Self-Assessment Tool*

The purpose of this information gathering exercise is to ascertain which third sector organisations have the capacity, scope and interest in delivering skills and learning through a consortium. Additionally, this tool will help organisations assess whether the consortium's direction fits with their existing activity.

Unless otherwise indicated, please mark the boxes below with an 'X'.

### 1. Your contact details

Name	
Position	
Organisation	
Address	
Email:	

### 2. Which of the following area or areas are covered by your organisation?

Bristol		Plymouth	
Bournemouth and Poole		Somerset	
Cornwall		Swindon	
Devon		Torbay	
Dorset		West of England (South Glos, Bath and NE Somerset, North Somerset)	

Gloucestershire		Wiltshire	
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**3. Is your organisation a:**

	Yes	No
Charity		
Company limited by guarantee		
Community Interest Company		
Community group		
Other (please specify)		

**4. What is the main purpose of your organisation?**

Advice		Employment	
Arts		Heritage	
Advocacy		Infrastructure (supporting other organisations)	
Campaigning		Sports	
Conservation		Training	
Education		Other (please specify)	

**5. Who are your client groups?**

Disadvantaged groups (please specify)	
Young people	
Older people	
Other (please specify)	

**6. Which of the following do you provide?**

Training	
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Information, advice and guidance	
Other (please specify)	

**7. If you are a training provider, please could you tell us what sort of training you offer?**

Management and leadership		Conservation	
Health & Social Care		Information advice and guidance	
IT skills		Child care	
Literacy & Numeracy		Business Administration	
Courses for other voluntary organisations		Return to Work	
Managing finance/fundraising		Other (please specify)	

**8. If you are a training provider, do you offer any of the following types of qualifications?**

NVQs	
Open College Network qualifications	
Literacy/Numeracy qualifications	
Other qualifications (please specify)	

**9. If you are a training provider, do you receive funding for your training from**

Skills Funding Agency (formerly Learning and Skills Council)	
Local College or training provider	
Local Authority	
European Social Fund	

Big Lottery	
Cost met by course fees	
Other charitable funder	
Other statutory funder (please specify)	

10. If you are a training provider, how many learners do you have per year approximately?

11. Is your organisation a member of any learning, skills or workforce development networks?  
(if so, please provide name of network/s and name of lead organisation)

12. Has your organisation successfully passed the Pre Qualifying Questionnaire?

Y/N

If yes, please provide details: \_\_\_\_\_

13. Please give details of any ESF contracts that your organisation has delivered since 2001, whether as a provider/sub-contractor/other, whether administered by LSC/DWP/NOMS/Other.

14. Would you like to be kept informed about developments in building a regional third sector consortium around learning and skills?

Y/N



## How the information will be used

Information which you supply about your organisation may be used in a number of ways, for example:

- To provide intelligence regarding networks across the South West
- To form part of a report to be disseminated across the region
- To help develop bidding partnerships both locally and regionally

Information which you supply about your organisation may be shared with organisations involved with workforce development and learning and skills in the third sector and other interested parties.

Your personal details will not be shared outside of South West Forum without first seeking your approval

For further guidance of how your information is used, how we maintain the security of your information and your rights to access information we hold on you, please phone 01392 823 758.

- I confirm that supplying this data complies with our own data protection policy
- I agree to the information we provide to be used as described above

Authorised Signatory: \_\_\_\_\_

Print Name: \_\_\_\_\_

Date: \_\_\_\_\_

**Acknowledgement:** The basis of this Self Assessment Tool was borrowed from Learning Curve's 'Involve' project.

Thank you for taking the time to complete this survey. If you have any comments or questions about this survey or Involve SE, please contact [steve@southwestforum.org.uk](mailto:steve@southwestforum.org.uk) before 21 May, or [debra@southwestforum.org.uk](mailto:debra@southwestforum.org.uk) after this date.

**Please return this form by Friday 28 May 2010.**