

Bristol Compact Steering Group.
6th June 2007.
Newfoundland Rd Police Station.

Present: Annie Hudson (BCC SSH), Aileen Edwards (Second-step), Paul Madine (Volunteering Bristol), Phil Morgan (The Care Forum), Wendy Stephenson (VOSCUR), Lindsey Scott (UBHT), Daniel Meeson (PCT).

Apologies: Babs Williams (BDA), Marvin Rees (BDA), Catherine Bailhache (Bristol Partnership), Gillian Douglas (BCC Equalities & Community Cohesion Manager), Mark Runacres (Avon & Somerset Police).

Chair: Annie Hudson.

Minutes: Phil Gingell (BCC Community Development).

	ACTIONS:
<p>1. Welcome & Introductions</p> <p>Those present introduced themselves.</p> <p>2. Minutes of last meeting</p> <p>Amendment: 3 Matters arising.</p> <p>WS raised concerns about potential reduction in voluntary/community group representation on Bristol Partnership and its constituent parts.</p> <p>Agreed AH to follow up with Helen Ball and suggest meeting between WS, voluntary sector reps and city council officers.</p> <p>It could then be agreed the minutes were a true and accurate record of the meeting on 28th March 2007.</p> <p>3. Matters arising</p> <p>3. WS advised meeting set up with Bristol Partnership management Team, Helen Ball and other infrastructure organisations to discuss voluntary sector representation on partnership.</p>	

3.4 WS has set up meeting with Carol Hayward to discuss work on Consultation Finder.

Has GD contacted RB?

3.7 WS confirmed seminars arranged and publicised.

Commissioning process review; AH confirmed GD liaising with Adult Community Care.

7. Community transport; DM met with NBT and UBHT, contract with Greater Western Ambulance Service is to cease and patient transportation is to be put out to tender. The role of community transport was discussed at that meeting.

WS will speak to DM privately to pass on contact details for Community Transport Forum.

AH also suggested DM might wish to speak to Colin Knight (Head of Transport Ops', PTSD).

WS advised that all community transport organisations have had their funding restored for the remainder of the year.

4. Presentation from Lindsey Scott.

UBHT have made application to become a Foundation Trust.

LS advised full consultation document available to view on UBHT website.

3 benefits:

- More accountable to public.
- Reduces bureaucracy.
- Financial freedom.

UBHT are nationally recognised as a teaching/research centre.

Specialised services; cardiac, children, dental, eye hospital etc.

GD: No yet heard from RB (Robert Brindley, Corporate Consultation)?

Foundation Trust would still have board of both executive and non-executive directors. There would also be a Governing Council elected from membership of trust. Will represent public, patients and staff. Volunteers working within trust will be included as staff for purposes of election to council.

There will also be appointed governors from partnership groups, such as University, PCT, Local Authority, Unions, voluntary/community groups, Mental Health Trust.

Consultation period ends 25th June 2007.

5. Statement on public service design and delivery.

WS referred to the paper from NAVCA and ACEVO she had circulated. GD has agreed to up-date Compact and bring on-board the principals contained in the document.

After a general discussion it was agreed incorporation of these principals could become part of the Compact review. WS to begin the process and possibly a small group could be set up to look at this. AE is happy to assist. Should GD also be involved?

It is important at this stage simply to identify tasks.

6. Full cost recovery.

GD wished to get definitions of full cost recovery, which could be included in the guidance for the next round of the community sector investment budget.

VOSCUR attended regional seminar and met Ariaif Hussain (Community Development) and have agreed to research different models of full cost recovery. Develop guidance notes on best practice and organise presentation to VCS project board and Compact steering group. This can, hopefully, be done in July. It is also planned to arrange a finance

WS: To begin process, set up small group.

workers/treasurers forum in the Autumn, to present work to them. It is hoped this can be incorporated in guidance notes in BCC funding packs sent out in September.

7. Compact Champion.

GD was to draw up job description for Compact Champion.

Community Engagement Steering Group (sub group of Bristol Partnership) are also looking for a Champion. WS wanted to make it clear to group these two roles were totally different and should not be combined. AE pointed out Compact were looking for Champions, from various groups, and not a single Champion.

Possibly Cllr Peter Hammond could be considered.

WS will contact Cllr Helen Holland, as Leader of Council, about a potential Compact Champion on the partnership.

The group will need to consider, at some time, how to ensure there are Champions in key agencies, organisations and sectors across the city.

8. Action plan up-date.

Agreed to look at this at next meeting. Updated Action plan to be circulated with agenda.

9. Any other business.

AH has note from MR re Dove Lane development. MR is concerned about numbers of affordable houses to be built and training of local residents to take advantage of any job opportunities coming with this development, for instance in the construction industry.

There may be low paid jobs, perhaps in the retail sector, but would these enable residents to purchase homes in the area?

WS: To speak with Helen Holland
GD: To provide job description.

GD: To up-date Action plan as appropriate.

Also organisations such as CEED, who might be able to help local residents benefit from the development, have not been consulted.

There will be more appropriate bodies to investigate this. WS will refer to VOSCUR rep on Economy & Delivery Group, so taking it to Bristol Partnership.

AH to contact lead in Planning & Transport and inform MR accordingly.

WS has met with Christine Storey (Economic Regeneration Support Officer) re procurement and commissioning. She will be invited to a subsequent meeting of the steering group to discuss the work she is doing. WS will also invite her to sit on small group to be set up (see agenda item 5).

Dates of next meeting.

Wednesday 6th September 2007 2:00pm at The Create Centre.

Wednesday 8th November 2007 2:00pm at Volunteering Bristol, Royal Oak House.

**WS: To speak with VOSCUR rep.
AH: To speak with lead on Planning and Transport and advise MR of actions.**

WS: To contact Christine Storey re attending next meeting and sitting on small group to be set up.