

BRISTOL COMPACT STEERING GROUP
24th April 2006

Present: Phil Morgan (The Care Forum), Paul Madine (Volunteer Bristol), Zahid Dar (BDA), Martin Steed (Connexions), Wendy Stephenson (VOSCUR), Derek Dodd (BCC Community Regeneration), Aileen Edwards (Second-step), Elizabeth Williams (Bristol South West PCT), Rob Bennington (Bristol Partnership)

Chair: Annie Hudson (BCC SSH)

Minutes: Suzanne Hands (BCC Community Regeneration)

Apologies: Howard Wilson (Connexions)

DATE OF NEXT MEETING: 17th JULY, 10AM – 1PM – ACTION PLANNING	ACTION
<p>1. Welcome & Introductions Those present introduced themselves.</p> <p>2. Minutes of 24th January 2006 and Matters arising The minutes were agreed to be accurate. 3.2 Annual report – on agenda for today. 3.4 Select Committee – on agenda for today. 5. Complaints/disputes procedure – Several points were raised with regards to this; 1.1 should include “the complainant has the right to bring along informal support.” 2.2 external mediation should read stage 4. 3.4 should include “which could include a recommendation for mediation” 3.6 the group agreed this should read “Before Mediation all parties should agree how the costs will be met.” And also to include some idea of what costs will be. 3.9 should include some reference to Ombudsman.</p> <p>3. Bristol Compact Annual Report DD told the group that he had received only 3 replies from the questionnaire he’d sent out. There followed a discussion on the report, with the majority of the group agreeing that interpretation of wording was difficult. It was agreed no further action on the questionnaires, although it was felt that it is important to know which parts of the Compact were working and those which were not. It was suggested that the Compact</p>	<p>DD to amend and get it checked by legal dept, within the next 4-6 weeks.</p> <p>DD to review/renew the compact.</p>

be reviewed now that the implementation guide was written. It was agreed there were to main concerns 1) different interpretations of being part of the Compact and 2) This steering group to look at how it works and become more of an engine in pushing forward the Compact.

Everyone agreed the group should be accountable into Bristol Partnership. It was suggested that the Chair be rotated or even shared 1 person from statutory sector and 1 from voluntary sector.

It was suggested that the Compact be made into book form to make it easier to sell, possibly approaching Carrie Pooler to ask if she has anyone who could pick up this piece of work – with the possibility of building this work into an existing staff members workload.

It was decided to hold an action planning meeting, which will be facilitated and to invite Victoria Zastava (GOSW) to give a short talk.

4. Select Committee Report

AH updated the group on the progress of the Report. The processes were explained, it needs to go to Cabinet, Executive to respond, onto over viewing scrutiny management committee, setting up officer working board to take up recommendations. The Report will be at the forefront for discussion in the Summer.

5. Implementation Guidance on work with BME Communities.

As most people had received the report written by ZD at the meeting, it was proposed that the group should take it away and read and a full discussion should be had at the next meeting.

6. Any Other Business.

None.

Next Compact Meeting 26th July, 2-4pm, PCT King Square House.

RB to take this suggestion to Bristol Partnership.

Action Planning Meeting 17th July 10am – 1pm (venue to be decided).

Names of facilitators to DD a.s.a.p.

WS, DD, FD, AH to arrange planning session.

Any comments to ZD before 30th June.