

## Bristol Compact Steering Group – Thursday 6<sup>th</sup> October 2005

Present: Faith Davey (The Care Forum), Wendy Stephenson (Voscur), Ayannah Griffith (BDA), Christine Storry (BCC), Jackie Brown (S&E Bristol PCT), Mike Roe (Police), Mike Shotter (BCC Regeneration), Jackie Beavington (N. Bristol PCT), Aileen Edwards (Second Step) and Jim McNeill (Volunteering Bristol)  
 Chair : Annie Hudson (BCC Social Services)  
 Minutes : Derek Dodd (BCC Regeneration)

<p>Apologies: R Benington (Bristol Partnership), Howard Wilson (Connexions), Ashy McKay (BCC), Elizabeth Williams (PCT)</p>	
<p><b>1. Welcome and Introductions</b></p> <p>Those present introduced themselves.</p> <p><b>2. Minutes of 19<sup>th</sup> May &amp; Matters Arising</b></p> <p>NB Aileen Edwards is from Second Step not Next Step.</p> <p><b>3.2.</b> The mechanism for an annual report to the Bristol Partnership was discussed. It was agreed that a written report was likely to be favoured by the Bristol Partnership.</p> <p><b>3.4</b> DD reported that the Select Committee had taken evidence from each BCC department on its relations with the voluntary sector and also about corporate arrangements – eg the baseline standards and the contact officers group. The Committee appears to favour more coordination between departments and showed interest in the lead funder model. VCS infrastructure groups will be invited to the next meeting on 27 October</p> <p><b>3.7</b> DD updated the meeting on the Regeneration Division's review of its voluntary sector investment. A new strategy will be produced this month and then open to consultation for 3 months.</p> <p><b>6.</b> Guidelines for work with BME groups: AH had written to AG stating BCC was working to an integrated equalities policy and didn't wish to develop separate guidance for BME groups. AG had discussed with BDA's committee and the national Compact champion for work with</p>	<p>DD to discuss with Carrie Pooler and draft report.</p> <p>DD to circulate the Select Committee's terms of reference and work programme.</p> <p>AG, JM &amp; JB to produce draft BME guidance to be circulated before next meeting. AH to write to Helen Ball to clarify the Compact's position on this matter. DD to re-circulate standardised implementation</p>

BME groups. A number of issues were raised including:

- Whether BCC can effectively veto work on the Bristol Compact,
- How are other equalities issues addressed in the Compact,
- Whether a concentration on writing further papers was a distraction from making the Compact make a difference in Bristol
- Bristol Partnership's representation for BME communities
- What issues need to be in BME guidance.

It was agreed that the Bristol Compact was based on equal voices and consensus. A subgroup was established (AG, JM, JB) to produce a draft implementation guidance for BME groups

### **3. Funding and Procurement Implementation Guidance**

DD presented the amended version of the guidance, which had been discussed by the Funding subgroup and included legal comment. This was agreed.

### **4. Bristol Procurement Summit**

This is confirmed for Thursday 3 November from 9.30am to 1pm at The Create Centre. This will include a speaker from IDea and BCC and workshops. After discussion it was agreed to go ahead noting the relatively short notice of publicity materials caused by the rearrangement of this meeting.

### **5. Complaints Procedure**

Models from Sheffield and Manchester were considered. It was agreed that a process based on conciliation was favoured.

### **Items for the Next Agenda**

1. Implementation for working with BME groups
2. Complaints procedure
3. Evaluation and review of the Bristol Compact to date

guidance.

DD to standardise the format and draft letter for AH to be sent out to public sector agencies with the funding and procurement guidance.

CR to circulate publicity and booking information to voluntary sector networks and to the Compact Steering Group asap.

DD & MS to circulate a draft procedure for consideration at the next meeting.

**Date of Next meeting**

Tuesday 24<sup>th</sup> January 2006 from 2-4pm  
at  
Volunteering Bristol,  
Royal Oak House,  
Royal Oak Avenue (near Queens Square),  
Bristol, BS1 4GB  
**0117 989 7733**