# Admin and Comms Worker Recruitment Pack

Dear Enquirer,

Thank you for considering applying to work for Bristol Disability Equality Forum.

Please find the following included in this pack:

1. A job description;
2. An equalities monitoring form; and
3. An application form.

So that your equalities data is not seen by anyone involved in the recruitment process, please ensure you return:

1. your equalities monitoring form to: [bristoldef@gmail.com](mailto:bristoldef@gmail.com), and
2. your completed application form to: [laura.bristoldef@gmail.com](mailto:laura.bristoldef@gmail.com).

If you gave any queries about the post, email: [laura.bristoldef@gmail.com](mailto:laura.bristoldef@gmail.com) clearly outlining what you would like to know. However, it may take a couple of days for her to get back to you so please allow for that when you email.

If you would like to know more about us before applying, you can visit our website at: <https://www.bristoldef.org.uk>

Yours

**Laura J Welti**

Forum Manager/C.O.