

**Application form for the post of Children and Young People’s Therapist**

**If not completing this form electronically please print and use black ink. This form must be completed in full. Any additional information submitted (eg. CV) will not be considered in the shortlisting process.**

**Personal details**

|  |  |  |
| --- | --- | --- |
| Surname | First name(s) | Title |
| Address | | |
| Email address | | |
| Office hours telephone number | Other hours telephone number | Mobile number |
| Do you need a work permit for permanent employment in the UK? YES / NO | | If so, do you have one?  YES / NO |
| Period of notice required by your present employer | | |

**Please provide your education history and qualifications.**

|  |  |  |
| --- | --- | --- |
| **Name of institution** | **Date**  **from – to –** | **Qualifications gained** |
|  |  |  |
| **Other professional qualifications/courses/training (relevant to this role).** | | |
|  | | |
| **Name of professional body and date of joining.** | | |
|  | | |

**Please provide your full work history** (please start with the most recent and account for any gaps in employment).

|  |  |  |  |
| --- | --- | --- | --- |
| **Job title and responsibilities** | **Organisation/Employer** | **Date from & to** | **Reason for leaving** |
|  |  |  |  |

|  |
| --- |
| **Please describe the experience, skills and abilities, and knowledge that you would bring to this role as outlined in the Person Specification. If you run out of space please continue on the next page.** |
|  |

**Referees**

|  |  |
| --- | --- |
| One must be your current or most recent employer. Please note that references will be taken for the successful candidate immediately after making a verbal offer to them. | |
| Name  Address  Telephone  E-mail address  Relationship to you | Name  Address  Telephone  E-mail address  Relationship to you |

**√ Declaration**

I declare that all the information I have given on this application form is true to the best of my knowledge and belief. I understand that my application may be rejected and/or that I may be dismissed if I have given information which is found to be false.

**Consent to contact references**

I consent to The Green House contacting my named referees in accordance with its normal policy if I am the successful candidate following the selection process.

Signed…………………………………………………………..

Date……………………………………………………………...

**Please return this form to recruitment@the-green-house.org.uk**

**Data Protection Act 2018**

Information provided on this application form will be treated as confidential and held in secure conditions. Access will be restricted to those involved in the recruitment and selection process. Data you provide may be copied for use in the recruitment process and once this is completed, the information will be stored for a maximum of 12 months and then destroyed. If you are the successful candidate, relevant information will be taken from your application and transferred to your personal file. We are unable to process your application unless we can use your personal data. By signing and submitting this form, you are giving your consent to the processing of your data in the ways described.