



Lawrence Weston Community Farm

Saltmarsh Drive Lawrence Weston Bristol BS11 0NJ

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www.lwfarm.org.uk

Community Farm Worker (Sunday)

Job Description

Job title:	Community Farm Worker (Sundays)
Accountable to:	Chairperson of Management Committee
Reporting to:	Volunteer/Livestock Coordinator & Farm Manager
Salary:	£20,820 pro rata (7 hours per week) £4,164 per annum actual
Hours:	Sundays 9.00am – 5.00pm, 7hrs.
Annual Leave:	36 days including bank and public holidays, pro rata 7 days
Location:	Lawrence Weston Community Farm, Saltmarsh Drive, Lawrence Weston, Bristol, BS11 0NJ

Main purpose of the Job

To coordinate, and participate in, the daily routine of the farm on Sundays ensuring its safe, smooth and secure operation whilst also supervising and supporting young people aged between 12 – 18 years to undertake farm based volunteering activities.

Duties and Responsibilities

To coordinate and participate in the daily routine of the farm on Sundays including feeding, watering and mucking out of animals and other duties as required.

To coordinate, supervise and support volunteers, placements and young people carrying out their volunteering activities.

To ensure that volunteering activities are delivered following best practice and in accordance with the farm's policies including Child Protection & Safeguarding, Health & Safety, Equalities & Diversity and Risk Assessments.

To be responsible for the opening and closing routine of the farm including the movement of livestock to and from pens and paddocks, the prompt opening of the site in the morning and ensuring that all elements farm site are secure and locked as appropriate during and at the end of the day.

To ensure that the farm site remains fully operational, safe and welcoming e.g. free from rubbish, obstruction, dangerous objects or hazardous situations.

To ensure the care and welfare of all livestock, with support from the farm's Volunteer & Livestock Coordinator as and when necessary.

With support from the farm's Volunteer and Livestock Coordinator assist with birthing duties, health checks, preventative treatment as required.

To work with and assist the public, farm members, service users and other individuals and as appropriate. For example, welcoming and facilitate room hire and other bookings.

To work within and to promote the aims and objectives of the Community Farm, and to present a positive image of the Farm to the public.

To abide by all farm rules, policies, procedures and work collaboratively with other members of the staff team and use the established systems of communication to ensure the smooth running of the farm.

To undertake cleaning duties including the toilet facilities and ensuring that other facilities such as the Training Room, Community Room & Kitchen are clean and in good order following hire by members of public and other groups.

To ensure that the output and quality of your work is of the highest standards

To maintain records if required, report issues to line manager promptly.

To carry out other duties commensurate with the responsibilities of the post, as required.

NB

Outdoor work

This role requires the post holder to work outside in all seasons and in all weather. The ability to perform tasks of a physical nature including lifting, bending and kneeling is required.

Work with animals

This post involves working with farm animals including animal care, mucking out, animal handling and movement, feeding / watering and preparing bedding. Full training will be provided.

DBS

This post is subject to an enhanced DBS check