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UK Government



Avon
Wildlife Trust

1. JOB DESCRIPTION

IDENTIFICATION OF JOB

Job Title	: Community Organiser – Nextdoor Nature Somer Valley
Team	: Communities and Engagement Team
Working Base	: AWT Head Office, Great George Street, Bristol with some home working
Responsible to	: Kelly Bray, Nature Connections Manager
Responsible for	: Project volunteers where applicable
Overall Purpose of Job	: To facilitate action within specific communities in Somer Valley shifting power to those communities to address issues relating to the ecological emergency within their own neighbourhoods.
Main Responsibilities	<ul style="list-style-type: none"> • Scope, develop and facilitate work within identified communities. This will involve overseeing community liaisons and maintaining strong links with community leaders, encouraging shared learning and experiences which promote self-supporting, peer-led networks. • Support the empowerment of under-represented and disconnected groups within their local communities, working with them to enhance community cohesion and collaborative working. • Support communities to develop, enabling project growth and training opportunities through both local and national resources. • Share skills, experience, knowledge and learning about community organising throughout the whole Wildlife Trusts movement and BANES Council. • Work with other team members to ensure there are clear routes for community enquiries within the Trust and act as a key point of contact for new and existing community links and representatives. • Promote both local and national campaigns through community networks, liaising with communications contacts to maximise their reach and impact.



2. JOB SPECIFICATION

- Management and Supervision** : No line management responsibilities.
Facilitation and supervision of community workshops and activities.
- Accountability and Resources** : The Nextdoor Nature Community organiser will contribute to the planning, monitoring and control of project spend and provide effective management of specific project budgets.
- Job Impact** : This role will build strong relationships with new communities, effecting positive change for the environment and raising awareness of the work of AWT and Somerset Valley Rediscovered Project. New partnerships will have a significant positive impact for the organisation through increased action for wildlife and the creation of new networks.
- Independence and Judgement** : The Nextdoor Nature community organiser will be responsible for effectively prioritising work to deliver expected outputs and outcomes including initiating community links, championing inclusion and diversity, creating inspiring programmes of work and building strong community networks.
- People and Contacts** : The Community organiser must be an excellent communicator with people at all levels, and able to represent the Trust well externally where required, including talks and media.
- The role requires regular, effective networking and use of communication as a tool to listen, connect, reach and motivate people within a community.
- Creativity and Innovation** : This role offers opportunities for creativity and innovative thinking to capture the passion, imagination and resources of the people and communities that they work with.
- Working Conditions** :
- 0.8FTE (30 hours per week), fixed contract end March 2025
 - AWT Head Office in Bristol, BANES Offices and home working
 - Must be prepared for regular travel across the region as required (including occasional evening and weekends)



3. PERSON SPECIFICATION

Job Title	:	Community Organiser – Nextdoor Nature Somer Valley
Team	:	Communities and Engagement Team

- Experience** :
- Experience of working with community members to enable change (E)
 - Experience of developing positive relationships with community volunteers and champions (E)
 - Accredited Qualification in Community Organising or Community Development (D)
 - Experience of developing and supporting community activities and projects (E)
 - Experience of working collaboratively (E)
 - Experience of working with voluntary and community groups (D)
 - Demonstrable experience of working with people from socially economic and disadvantage backgrounds (D)

- Competence, Knowledge & Skills** :
- Excellent communicator with a proven track record in developing strong relationships with key individuals/stakeholders (volunteers, community organisations and/or statutory agencies) (E)
 - An excellent team builder/player, but also able to work on own initiative & with a high degree of autonomy (E)
 - High level of IT competence & excellent knowledge of Microsoft Office applications. (E)
 - Integrity and commitment – honest, with a strong work ethic and a real commitment to the values and aspirations of Avon Wildlife Trust (E)
 - Ability to work with a diverse range of people and groups from different backgrounds. (E)
 - An understanding of the principles and practices that underpin effective community organising (E)
 - An understanding of safeguarding and vulnerable adults (E)
 - Understanding of inclusion and issues relating to voice and influence (D)
 - Excellent Organisational skills able to prioritise and manage a varied workload. (E)

- Personal Qualities** :
- Passion & enthusiasm for work with communities, for inclusion & for wildlife/conservation
 - Knowledge of and commitment to equal opportunities
 - Willingness to work flexible hours when the work requires
 - Warm and approachable with the ability to establish trust and build strong relationships with diverse audiences