

ORGANISATION

Bricks - www.bricksbristol.org

St Annes House - www.stanneshouse.org

Venue: St Annes House, St Annes Road, St Annes, Bristol, BS4 4AB

Fee: £7000 inclusive

Format: We are open to hybrid working approach, but some onsite working with the team will be required.

Catchment: We have a preference for working with consultants within 100 miles of St Annes House to ease connection with site and team.

Dates: We will seek to appoint in April 2024, will require work to start by end May 2024, and be completed by December 2024.

BRIEF

We seek a consultant to work with Bricks on a piece of evaluation and social and environmental impact assessment for St Annes House, a creative and community hub in St Annes, Bristol (BS4 4AB).

Bricks has been running St Annes House since June 2021, having first started working with communities in St Annes in 2019. We run a mixed model including grant funded programmes, room hire based programmes, programmes delivered through social enterprise (trading) and tenanted spaces (such as Bristol Cooperative Gym, or Ubuntu Play Therapy Collective). We are also starting new areas of work, with new team members such as open access Youth Sessions.

We have evaluated funded projects, but not in a consistent way or a way that joins up across projects or across areas of work. This piece of work will both join up the data and understanding of what has happened previously, and work with the team to set up the frameworks and methodologies for what we want to capture and tell in the future.

This would include looking holistically at our sustainability and environmental impacts, and our social and community impacts and how they intersect through our work.

KEY AREAS

Stage 1: Gather and reflect back learnings and data since 2019 (when Bricks was set up).

You will:

- Collate previous learning and evaluation
- Support the team to reflect on and capture learnings so far
- Pull together data from previous EDI data/other data capture into useful readings where possible
- Develop a document providing a cohesive narrative about what has happened so far, which can be read per year or as a whole.
- Identify the current strengths, weaknesses and gaps in Bricks evaluation. Collate learnings and initial recommendations
- Collate 4 Case Studies to tell the story of St Annes House so far (tenant, hirer, community member, artist, volunteer?)

This process will be supported by Bricks staff members. It could involve reflective sessions with the team.

Stage 2: Developing an evaluation and social impact framework e.g. theory of change for St Annes House - across programmed work, hires and tenants.

You will:

- Work with us to review our mission statement, long term goals, desired impact.
- Identify which social impact framework is best for Bricks and whether we need more than one measurement frameworks or methodologies.
- Support us to Identify stakeholders and the questions we want to ask them. This will include people visiting the building, both for targeted work we deliver via grant funding, and wider building users such as tenants, gym goers, room hirers and their visitors, exhibition visitors and community project participants.
- Help us identify what we want to capture. Ensure that the framework helps us capture what we need to report on for grant funding.
- Create a flexible and robust framework which can be regularly reviewed.

- Look at how we work and our practice overall and how that is a groundwork for this social and environmental impact measurement work to be built on.
- Support the commissioning of an artist/ designer to create a physical evaluation tool for St Annes House.

Stage 3: Support us to create a social impact and evaluation plan for Bricks at St Annes House to enable us to operationalise the social impact framework and be in a position to do impact reporting, learning and ongoing improvement.

You will:

- Develop (creative) methodologies for us to collect and analyse data across the staff team. We are open to format, but include online forms, an interactive choice maker in reception, paper forms or anything else suited to our context.
- Support the team to understand the framework and their role in evaluation.
- Identify useful financial information to map, and how to convey this.

Stage 4: Create a social impact report for St Anne's House.

- Work with team to gather and capture data for the social impact report
- Create content for social impact report in collaboration with Bricks team
- Prepare learnings into content drive for Graphic Designer to compile into Social Impact PDF(s)

Relation to other Bricks work.

As well as St Annes House, Bricks also runs Bricks Public Art Agency, working with developers, local communities and local authorities to develop and deliver programmes of creativity in new developments across the West of England,

For now Bricks' wider non St Annes work is not included in the brief, such as projects we deliver via Bricks Public Art Agency, although we would like the work to consider how methodologies and approaches developed in this work for St Annes, could at a later stage, be transferred and expanded to thinking about our wider work – so that we can get a whole Bricks picture.

MAIN AREAS OF WORK

MODEL	AREA OF WORK
Grants	<p>Community & Wellbeing</p> <ul style="list-style-type: none"> - regular, one off, hubs work - Morning Meet Up - Shared Reading, Mini Milk etc
Grants	<p>Artist Projects</p> <ul style="list-style-type: none"> - Artist's projects in project space - Workshops - Collaborative Research - EBC
Grants	<p>Youth Projects</p> <ul style="list-style-type: none"> - Open Access - HAF (Holiday Activity Fund) - Partnership Projects - Bristol Old Vic
Grants	<p>Community Publishing</p> <ul style="list-style-type: none"> - BRIZ Mag - Podcasts
SAH Trading	<p>Private Tenants & Workspace (ongoing tenants)</p> <ul style="list-style-type: none"> - Artist studios - Desks, offices
SAH Trading	<p>Public Tenants (ongoing tenants)</p> <ul style="list-style-type: none"> - Bristol Cooperative Gym (classes and community) - Ubuntu, Counselling, Social Prescribing, Massage) - MAYK/ MAYKING SPACE
SAH Trading	<p>Room Hires & Events (one hour - one month)</p> <ul style="list-style-type: none"> - Regular - such as Fantasy orchestra, yoga, pilates, the Reader, Re-engage happening weekly - One off - such as parties, events, community meetings
SAH Trading	<p>Bricks organised events and general visitors</p> <ul style="list-style-type: none"> - Autumn Fete, Open House, Spring Thing - General visitors - who comes here (covered by the above, but worth thinking about in a general way) - Cafe visitors

Applications: Expressions of Interest

- We welcome Expression of Interest (EOI) applications in response to this brief.
- EOI should be no more than three pages of A4 and include:
 - How you would respond to the brief
 - CV or list of relevant experience.
 - A case study of relevant work if appropriate
- Please email your EOI to admin@bricksbristol.org by 16 April 2024

Pre application

For pre EOI chat, please contact Jack Gibbon on jack@bricksbristol.org to arrange a call.

Other formats

To request this pack in another format please email ruby@bricksbristol.org

Feedback

We welcome feedback on how we can improve our recruitment processes, you can do this via email to hr@bricksbristol.org.

Timetable

Launch of opportunity	26th March 2024
Deadline for applications	16th April 2024
Appointment of consultant	30th April 2024
Contract	May - December 2024