**Bristol Women’s Voice City Listening Project Steering Group – Community Representatives (further information)**

**Background**

Bristol Women’s Voice is a charity working to make women’s equality in Bristol a reality. We make sure that when key decisions are taken in the city women’s voices have been heard and their concerns acted upon. We work to increase awareness of women’s rights and to make sure services meet women’s needs. We bring women together to share ideas and experiences, support campaigns and celebrate success so that together we can make Bristol a showcase for women’s involvement, empowerment and equality.

The Government Equalities Office (GEO), has awarded BWV funding to work with women who face multiple barriers to achieving their potential, to identify these barriers and ways to overcome them. BWV will act as a direct line of communication between Bristol women and the GEO to collect women’s voices and ensure that they influence policy making. Women’s views will be recorded in facilitated group sessions and researchers contact with individual women. BWV will work with our sister organisations to do this work effectively.

**Role of the steering groups**

The steering group will be made up of representatives from the BWV staff and board of trustees, members of the Bristol Women’s Commission Economy Task Group, staff from University of Bristol, Bristol City Council, The Mayors Office and community representatives. The length of the project is eleven months and the steering group will meet monthly over the course of the project.

Members with lived experience of the impact of marginalisation or multiple barriers bring their experience to the work of the steering group. They will advise on the strategy and messaging of the project and evaluate its effectiveness in partnership with the project staff and other steering group members. Members will be expected to work constructively and respectfully with women from diverse backgrounds.

Meetings will take place at our office at Brunswick Court, Brunswick Square BS2 8PE. Alternatively, steering group members will be able to participate via teleconferencing or videoconferencing if they are unable to travel to the office.

Part of this project will include opening a process for grant agreements with community groups from the city of Bristol. Please note that groups and organisations with steering group members as part of their staff, board or committee will not be eligible to apply for grants.

**Payment of expenses**

BWV is able to cover reasonable child/other care and travel expenses. These will be paid in arrears on receipt of a signed expenses form with attached receipts.

**Conflict of interest**

BWV will contract with up to 10 local women’s organisations who work with the target communities of women. Members of the steering group would have to declare an interest and not take part in discussions if they are part of an organisation funded in this way.

**For more information**

If you have any questions about the steering groups or the application process, please contact

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