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**FEMALE\* TRAINING COORDINATOR and FACILITATOR**We have an exciting opportunity for an experienced trainer and facilitator to join our team. Working in partnership with WOMANKIND and co-produced with survivors of mental ill health we are in our second year delivering Women’s Health Inequalities Training to the mental health workforce across BNSSG. BRISTOL MISSING LINK, established in 1983, is the largest provider of women-only services in Bristol bringing innovation, expertise and extensive experience (incorporating Next Link and Safe Link). WOMANKIND, founded in 1986 provides support to women in the Bristol area with professional counselling, group psychotherapy, befriending and a helpline service. We have a rewarding opportunity available for a **Female\* Training Coordinator** based in **Bristol.** You will join us on a **1 year fixed term part-time contract** working **18.75 hours** each week. In return you will receive a competitive salary of **£28,371** (pro rata for part-time staff) and **benefits**. Missing Link will offer you: * Up to 30 days annual leave (depending on length of service)
* 3 extra holidays including International Women’s Day
* Excellent development and training opportunities
* Employer pension contribution (minimum 5% of your gross salary)
* Mindful Employer Plus Scheme
* Cycle to Work Scheme
* Long Service Awards
* Wellness Awards

About the role: We are looking for a positive and dynamic Training Coordinator and Facilitator who will continue to coproduce and deliver our training programme to raise awareness of the unique experiences that women encounter throughout their life, with a particular emphasis on intersectionality and inequality. The training will be delivered to Bristol, North Somerset, and South Gloucestershire (BNSSG) workforce (volunteers, staff, and/or partners where applicable)Key duties and responsibilities of our Female Training Coordinator and Facilitator:* Continue the co-development and deliver our Women’s Health Inequalities Training Programme to health staff members
* Planning, implementing, coordinating and evaluating all trainings delivered by Missing Link and Womankind to BNSSG workforce.
* Facilitate reflective group sessions alongside guest speakers and those who are experts by experience.
* Promote the training
* Act as the main point of contact for all training related enquiries and requests.
* Maintain a positive and healthy learning and training environment
* Gathering training evaluation information, analysing feedback
* Compiling data reports, and adapting the training in accordance with feedback received from stakeholders and beneficiaries
* Produce an impact report at the end of the year to showcase the training delivered and provide an account of training given
* Deliver Training in different settings including face-to-face and virtually

This is not an exhaustive list of your duties and outlines the general ways in which it is expected you will meet the overall requirements of this post.What we are looking for in our ideal Female Training Coordinator and Facilitator: * Committed to developing a supportive, no blame, learning culture
* Experienced in working with Microsoft Teams and Zoom
* Excellent organisational and time management skills.
* Proven experience of delivering training
* Proven experience of facilitating group work and/or reflective spaces
* Commitment to a Trauma Informed, Recovery focused approach

If you are motivated, resourceful and passionate about empowering women to help them maintain a rich and meaningful life please **apply** now to join us as our Training Coordinator and Facilitator and contribute to the valuable work Missing Link and its wider services do.To find out more about the Training Co-ordinator role with Missing Link please contact Hr.Enquiries@missinglinkhousing.co.uk How to applyPleasedownload the application pack from our website and complete the application form. Please submit your application by **9am Monday 27th March 2023**. Please do not send CVs. Interviews will be held on **Thursday 30th and Friday 31st March 2023.**<https://missinglinkhousing.co.uk/jobs/> |

Missing Link is committed to safeguarding and promoting the welfare of children, young people and adults at risk of abuse, and expects all staff and volunteers to share this commitment. Missing Link is committed to Equal opportunities. \*Due to the specific requirements of this role, this post is exempt under the Equality Act (2010), Part 1, Schedule 9 (Genuine Occupational Requirement).



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