

Volunteering Application Form

Volunteering role(s) you are interested in:	How did you hear about us?
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Personal Details

Name:	Date of birth:
Address:	
Daytime telephone number:	Evening telephone number:
Email:	

Skills and Experience

Please state any skills, qualifications, training or experience (including lived experience) that may be relevant to the volunteering you want to do.

Reasons for Volunteering

Please tell us why you want to volunteer with 1625 Independent People

Please tell us why you want to volunteer in the specific role(s) you have chosen to apply for

Your Availability

Please tell us the days / times you are available to volunteer

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References

Please provide two referees. In absence of a professional, employment or educational referee we can accept a reference from a support worker or character reference (excluding friends and family members)

Name:	Name:
Position:	Position:
Relationship to you:	Relationship to you:
Address:	Address:
Telephone number:	Telephone number:
Email Address:	Email Address:

Convictions

We want to ensure that our workers, volunteers and clients are not placed at risk. As 1625 Independent People meets the requirements of exempted questions under the Rehabilitation of Offenders Act 1974, certain roles may be required to undergo a check from the Disclosure and Barring Service (DBS).

Offences do not necessarily mean that your application will be turned down. We give careful consideration to providing opportunities for ex-offenders.

Have you ever been formally cautioned or convicted of a criminal offence?

Yes No

If yes, please give details including the date(s) of the caution or conviction and provide as much detail as possible.

Date	Caution/Conviction Details

Disability / Access Requirements

Please let us know if you have an impairment and/or if there are any reasonable adjustments we can put in place to support you to volunteer (e.g. large print, induction loop, wheelchair access)

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Data Protection

We will collect and process personal and sensitive information relating to you in accordance with the Privacy Notice, which is provided within your Induction Pack. You are required to sign and date the Privacy Notice and return it to the Volunteer Coordinator.

You shall comply with the Organisation's Data Protection Statement and Policy Position and associated core data protection documentation when handling personal data in the course of your volunteering including personal data relating to any volunteer, employee, customer, client, supplier or agent of the Organisation. You will also comply with the Organisation's Social Media Policy and any other information security or practice documentation.

Failure to comply with the Privacy Standard or any of the policies listed above may be dealt with by the Volunteer Coordinator and, in serious cases, may result the ending of your volunteering.

Declaration

I confirm that the details I have given in this application are accurate. If my application is successful I understand that any false statement or failure to disclose information may result in the end of any position offered to me.

Signed:	Dated:
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*If you choose to email your application to us, your electronic transmission will be deemed to evidence your signature.

Thank you for your interest.

Please complete the Equalities Monitoring form and email these completed documents to volunteering@1625ip.co.uk

Note: If you need any assistance completing this form please contact us on the above email address or 0117 317 8800