

Early Years Practitioner

JOB DESCRIPTION

Responsible to: Lead Practitioner

Salary: £17,331 (full time 40 hours per week)

Probationary Period: 6 months

Qualification: Minimum Level 3

Setting: The Southville Centre Nursery is an 84 place day nursery, based at The Southville Community Centre. It provides spaces for children aged 1-5 years and is open all year round, 8 a.m.-6 p.m. Mon-Fri. The Chessel Centre Nursery is a 54 place day nursery, opened in December 2017. It provides spaces for children aged 1-5 years and is open all year round, 8 a.m.-6 p.m.

Purpose/ Objective: To take responsibility for promoting the provision of the highest standard of care and education in a stimulating, secure and friendly environment. Early Years Practitioners should build positive relationships with, and support the individual needs of, children and parents particularly in their designated 'key group'.

Key Tasks and Responsibilities

Children

- **Provide the highest possible standard of care and emotional support.**
 - *Ensure all basic physical and security needs are met and that children's sense of belonging and self-esteem is developed as part of positive relationships.*
- **Ensure all children are valued and included.**
 - *Promote an anti-discriminatory framework in all areas & ensure all children's individual needs are met.*
- **Implement a planning and assessment cycle for a designated 'Key Group'**
 - *Conduct interlinked and well considered planning & assessment, ensuring that children are provided with the most appropriate experiences to support their development towards the EYFS Early Learning Goals.*

- **Extend, develop and support children's learning and development.**
 - *Promote and value children's choices, interests and self-directed play and utilise opportunities to develop and extend their experiences.*

Parents

- **Develop positive partnerships with parents and carers.**
 - *Work in partnership with parents to support children's development, sharing information about children's needs and achievements.*
- **Provide support**
 - *Be aware of the needs of parents/carers and respond to these professionally and appropriately.*

Duties and Responsibilities

- **Contribute to the development of the setting and commit to furthering personal professional development.**
 - *Contribute ideas, and value the ideas of others, for developing the setting as a whole.*
 - *Contribute to personal review, appraisal and reflection opportunities and demonstrate a positive attitude to training opportunities.*
- **Commit to working as part of a positive, enthusiastic and progressive team.**
 - *Engage in ongoing reflective and professional dialogue with other Practitioners, including during staff meetings outside of nursery hours.*
 - *Support Students and Assistants in their development.*
- **Understand and implement both nursery and Southville Centre policies and procedures and contribute to their development and review.**
 - *Maintain a high level of professionalism, adhering to the organisations agreed policies and procedures.*
- **Ensure tasks which are relevant to the smooth running of the setting are completed.**
 - *Conduct tasks which ensure the nursery's daily routine is implemented, taking account of children's individual needs.*
 - *Ensure the environment remains clean, safe and attractive and take appropriate steps to remedy or report issues in relation to this.*

This job description does not represent an exhaustive list of duties which relate to this role. Practitioners are expected to understand and carry out any duties which are in keeping with the aims of this post.