

Vacancy – Fundraising Trustee (Voluntary)

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Lifeskills is seeking to recruit a new Fundraising Trustee (Voluntary) to its board. Applicants will use their experience of growing income and public relations to inspire support for Lifeskills, a charity and non-profit organisation based in Bristol.

Lifeskills was opened in January 2000 by HRH Princess Anne. Since then over 175,000 people have received training here and Lifeskills has gained a solid reputation as a Centre of Excellence for the delivery of safety education and training. Around 13,000 people now receive training in the Centre every year.

Lifeskills offers an exciting and memorable environment in which to learn. By taking part in activities on our realistic scenarios, which include houses, a road, shop, dark alleyway, a river and a railway line, visitors can actually experience difficult or dangerous situations in a safe environment and learn how to deal with them.

Our aim is to secure low injury rates without compromising health or quality of life. We know that experimenting and risk-taking are an important part of growing up and everyday life. Lifeskills gives people the skills and confidence to make their own choices and encourages them to live full, independent lives.

The Fundraising Trustee will:

- Assist the Board to see the bigger picture; bring a fresh perspective to fundraising plans and strategy
- Strategically assess where fundraising fits into the overall organisation strategy and to work with senior management to ensure effective income generation is being achieved
- Contribute knowledge of fundraising techniques and strategies
- Carry out risk assessment at every fundraising stage, especially when considering new or ambitious fundraising strategies
- Network on behalf of the charity to solicit funds on a peer to peer basis
- Be an active champion of the organisation
- Build relationships with potential corporate partners and other key influencers.

As a Trustee you will play an important wider role in bringing together the different parts of the charity together under a shared approach. This means developing a long-term strategic approach looking three, five or ten years ahead, rather than focusing only on short-term results. A sustainable approach is underpinned by detailed planning with a thorough analysis and impact assessment.

This is a voluntary role. There is a minimum of 4 meetings per year which take place in Bristol.

Lifeskills is an equal opportunities employer and seeks to be fully representative of the population and communities it serves in its governance and operations.

Person Specification for Fundraising Trustee

The Trustee must be able to demonstrate that they adhere to the Nolan Principles of Public Life, namely: selflessness, integrity, objectivity, accountability, openness, honesty and leadership.

The Trustee should possess skills/experience in the following areas:

Fundraising for a charitable or non-governmental non-profit organisation:

- Someone with fundraising/income-generation knowledge
- An understanding of the UK charity sector, good governance, Charity Commission, Companies House requirements, relevant legislations and statutory requirements
- An understanding of the challenges facing small to medium UK charities in maximising income streams & donor cultivation
- Full understanding of GDPR in relation to fundraising
- Experience of diverse fundraising practices, including statutory funds, corporate and philanthropic giving would be advantageous
- Excellent networking skills, influencing and communication skills
- Knowledge of digital or social media
- Knowledge of the voluntary sector
- A thorough understanding of the Code of Fundraising Practice.

In addition to the above, the trustee should possess the following skills, attributes and experience:

- Experience of leading and/or working effectively as a member of a team
- Experience of monitoring and evaluating performance and programmes in both commercial, public sector and/or not-for-profit organisations
- Good communication and interpersonal skills
- The ability to balance tact and diplomacy with a willingness to challenge and constructively criticise
- A commitment to the charity's aims, objectives and values
- An understanding and acceptance of the legal duties, responsibilities and liabilities of trusteeship
- Experience of acting within a governance framework
- A willingness to devote the necessary time and effort to the responsibilities of a Trustee.

Further desirable skills, attributes and experience, include:

- Experience of working with boards of directors
- PR and marketing experience
- IT/digital skills
- Networking experience.

If interested in the above position please send your CV to manager@lifeskills-bristol.org.uk