



Brigstowe are looking for a skilled and experienced Fundraising & Communications Manager

At Brigstowe, we strive for a world in which people living with HIV live long and healthy lives, free from poverty, stigma, prejudice and discrimination. To find out more about us, please visit www.brigstowe.org.

Over the last two years, we have raised Brigstowe's profile and started to diversify our funding through a range of voluntary income sources.

This is an exciting role, taking forward this work, with the opportunity to shape and deliver the following main elements:

- ✚ Continue the development of Brigstowe's fundraising activity to maximise and drive income generation.
- ✚ Promote Brigstowe's work amongst a wide range of stakeholders.
- ✚ Raise awareness of HIV in the community.

A significant part of the role will be leading a team of publicity volunteers to assist with community engagement and fundraising initiatives.

You will have a proven track record in a variety of fundraising approaches. You will be a skilled communicator (both verbal and written), able to build and maintain relationships and influence others. Experience of planning and managing projects will be essential along with a flexible approach and the ability to prioritise your work to achieve the best outcomes.

You will receive:

- ✚ 26 days holiday per year plus bank holidays
- ✚ contribution to your pension (currently 6%)
- ✚ ongoing training and development opportunities
- ✚ regular one-to-one's

You will join a collaborative, supportive, motivated and dynamic team.

Salary: £22,401 to £24,657 depending on experience (rising to £22,911 to £25,295 from 1st Apr 19)

Hours: 37 hours per week

Contract: until March 2020, with possibility of extension.

If you would like more information on this role, please get in touch. We welcome applicants from any section of the community and particularly from people living or affected by HIV. All applications will be scored using the person specification.

Please submit your CV, with a covering letter outlining your reasons for applying and how your skills and experience fit the person specification, to info@brigstowe.org or by post to Easton Community Centre, Kilburn St, Bristol, BS5 6AW.

The deadline for applications is 9am on Friday 11th January. Interviews will be taking place on Friday 18th January. We look forward to receiving your application.