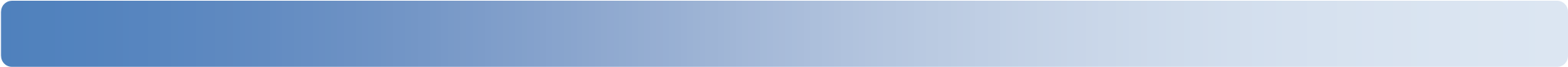


**Peer Support Coordinator**



**PERSON SPECIFICATION**

**Essential: E**

**Desirable: D**

**1.** **Experience**

* Must be able to demonstrate an understanding of mental health issues **E**
* Experience of working in a Peer Support Setting **D**
* Experience of assessing and analysing safeguarding concerns and  **E** making appropriate responses
* Experience of supervising staff and/or volunteers and supporting their **E**

|  |  |
| --- | --- |
| development through coaching, mentoring, training or in other ways |  |
| * Ability to work with groups | **E** |
| * Experience of developing and delivering training programmes   **2.** **Knowledge and Skills** | **D** |
| * A good communicator and able to relate to a wide range of people   and to be impartial and non-judgemental   * Able to develop and maintain relationships with professionals, other   organisations and network. | |  | | --- | | **E** |   **E** |
| * Have an understanding of the peer support model used by Changes Bristol | **E** |
|  |  |
| * Be able to keep up to date with relevant information on mental health issues, services and the third sector | **E** |
| * Ability to work independently and as part of a team | **E** |

* Ability to manage a diverse caseload and prioritise needs and manage **E**  own time
* IT skills including the use of Word, Excel, and Powerpoint and the **E** ability to write reports

**3.** **Other**

* Willing to work flexibly (Monday to Friday) with some evening work **E**
* Willing to work some weekends when charitable work, events, stalls **E**

and training are required

* Willing to have a DBS (formerly CRB) registration **E**
* Able to travel within the Greater Bristol Area and attend meetings in **E** different locations
* Willing to adhere to Changes equality and diversity, and health and  **E** safety policies