

Voscur Trustee Role Description

Statutory Duties

The statutory duties of a trustee are;

1. To ensure that the organisation complies with its governing document, charity law, company and any other relevant legislation or regulations.
2. To ensure that the organisation pursues its objects as defined in its governing document.
3. To ensure the organisation uses its resources exclusively in pursuance of its objects.
4. To actively contribute to the board of trustees' role in giving firm, clear strategic direction to the organisation, setting overall policy, defining goals, setting targets and evaluating performance.
5. To safeguard the good name (reputation) and values of the organisation.
6. To ensure the effective and efficient management and administration of the organisation.
7. To ensure the financial stability of the organisation.
8. To protect and manage the property of the charity and to ensure the proper investment of the charity's funds.

Other Duties

In addition to the above statutory duties, each trustee should use any specific skills, knowledge or experience to help the board of trustees reach sound decisions. This may involve;

- Appointing and supporting the Chief Executive Officer.
- Scrutinising board papers in advance of board or committee meetings.
- Leading discussions.
- Focussing on key issues affecting the organisation and its work.
- Providing guidance on new initiatives and issues affecting the sector.

Voscur Trustee Person Specification

1. Demonstrable commitment to the organisation.
2. Willingness to devote the necessary time and effort to trusteeship of the organisation including;
 - a. Regular attendance at board meetings, the Annual General Meeting, conferences, events and awaydays.
 - b. Trustees may also be asked to join committees that may be set up from time to time to deal with specific issues or areas of work.
3. Ability to act as an effective advocate for the organisation.
4. Strategic vision.
5. Ability to offer sound, independent opinions and provide good judgement
6. Ability to think creatively and inclusively.
7. Willingness to speak their mind.
8. Understanding and acceptance of the legal duties, responsibilities and liabilities of trusteeship.
9. Ability to work effectively as a member of a team.
10. Adherence to 7 Nolan Principles (the basis of the expected ethical standards) of; selflessness, integrity, objectivity, accountability, openness, honesty and leadership.