

Shared purpose and values – session plan

Updated: 16 July 2018

The table below details a session plan which seeks to facilitate a discussion about the purpose of consortium collaboration and identify common ground, by establishing shared values. These follow through to be included in the joint working agreement for the collaboration, thereby setting out expectations and principles for working together in writing.

It can be adapted to suit your collaboration's needs, but the session plan outlines an approach that might be helpful.

Time	Topic/Content	Facilitator activity	Resources
10 mins	Arrival, introductions and welcome	Make any necessary introductions, welcome representatives from the consortium organisations.	Teas, coffee, refreshments?
25 mins	Purpose of consortium collaboration	<p>Question: You each have a set of sticky notes, reflect individually on the purpose of the consortium collaboration and then write down each purpose on a sticky note.</p> <p>After a few minutes, I will ask you to share your ideas with the room. We will look for shared ideas, grouping sticky notes in common, and discuss others views, to come to shared understanding of the purpose of this consortium.</p>	Pens and sticky notes
15 mins	Values of the consortium collaboration	<p>Question: Reflect individually on the values of the consortium collaboration. What values do you uniquely stand for as a group of organisations?</p> <p>Similarly, write down each value on a sticky note. After a few minutes, I will ask you to share your ideas with the room. We will look for shared ideas, grouping sticky notes in common, and discuss</p>	Pens and sticky notes

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		others views, to come to shared understanding of the values of this consortium.	
25 mins	Principles of working together as a consortium	<p>Question: Work in twos or threes to develop principles for working together as a consortium.</p> <p>After 10 minutes, we will ask you to share your principles with the room. We can discuss and agree the principles that we are taking forward.</p>	Pens and flip chart paper
15 mins	Membership of the consortium	<p>Question: Considering the purpose of the consortium as we have agreed it today, do we have the right people/agencies round the table?</p> <p>Before you answer, take a few minutes to reflect on:</p> <ul style="list-style-type: none"> - the purpose of the consortium collaboration and what it will take to ensure its success - the geography, the different sectors and the needs of the client or service user <p>Feel free to jot down your thoughts. Then we can come back as a group to discuss.</p>	Pens and paper
20 mins	Joint working agreement	<p>Propose a joint working agreement that follows on from the discussions, including:</p> <ul style="list-style-type: none"> - stated purpose of the consortium - shared values of the consortium - principles for working together <p>Set expectations of consortium partners and plans for remediation.</p>	Joint working agreement template, prepared in advance.
10 mins	Next steps	<p>Invite comments and observations of the discussions within the session. How are people feeling? Positive, apprehensive...?</p> <p>Outline next steps and dates for future meetings and/or actions</p>	<p>Note-taker</p> <p>Plans and timescales for future action</p>

Time	Topic/Content	Facilitator activity	Resources
	Close		

Total time allocated to the session plan above is 2 hours.